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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල්, ක්‍රමසම්පාදන සහ ආර්ථික සංවර්ධන අමාත්‍යාංශය
මහලේකම් කාර්යාලය (3 වැනි මහල), කොළඹ 00100, ශ්‍රී ලංකාව

நிதித் திட்டமிடல் மற்றும் பொருளாதார மேம்பாட்டு அமைச்சகம்,
செயலகம் (3 ஆம் மாடி)இ கொழும்பு 00100இ இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), Colombo 00100, Sri Lanka



Website: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

} TA/JICA/S/07/26

මගේ අංකය
உமது இல
Your No

}

දිනය
திகதி
Date

} 17th March 2026

Attn: Officer In-charge of Foreign Training

Secretary / Ministry of Defence
Secretary / Ministry of Fisheries, Aquatic and Ocean Resources
Secretary / Ministry of Ports and Civil Aviation

JICA Knowledge Co-Creation Programme: Hydrography for Charting and Disaster Management (Internationally Accredited Category B)

- From 05th July 2026 to 18th December 2026, In Japan

The Japan International Cooperation Agency (JICA) in Sri Lanka has invited nominations for the above Training Programme scheduled to be held in Japan from 05th July 2026 to 18th December 2026. The details of the programme, including the programme description and application guidelines, are enclosed for your reference.

This programme is designed for officials who are responsible for hydrographic survey or nautical chart to be certified to Internationally Accredited Category B for Hydrographic Survey.

We are of the view that this programme presents a valuable opportunity for the Ministry and the institutions under your purview to enhance their knowledge and capacity in this important area. Accordingly, you are kindly requested to nominate suitable candidates for the programme in accordance with the General Information (GI) guidelines and in compliance with TA Circular No. 2013/14 (ii) dated 24 October 2013 issued by the Ministry of Finance and Planning Sri Lanka. Each nominee should meet the stipulated eligibility criteria and submit the required documents to the Department of External Resources on or before **2.00 p.m. on 02nd April 2026**.

1. Nomination letter of the line Ministry
2. Dully filled prescribed Application Form (New official Application Form can be downloaded from www.erd.gov.lk. Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet (e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport (if available)
5. Country Report (Annex 1)
6. Questionnaire (Annex 2)
7. Dully filled ERD Form (Available at our website, www.erd.gov.lk)

Any discrepancies in names of the nominees across different documents may lead to administrative issues and complications in processing the application. Therefore, we kindly advice the nominees to use the name exactly as it appears in their passports in all documentation related to the programme

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பணிப்பாளர் தலைவர்
Director General

} 94-11-2484693

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அலுவலகம்
Office

} 94-11-2484500
94-11-2484600

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தொலைபேசி
Fax

} 94-11-2447633
94-11-2387153

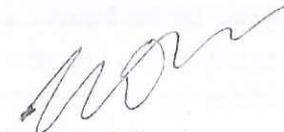
Please note that the submission deadline will be strictly enforced. Only duly completed applications, accompanied by all required documentation as stipulated in the guidelines and received by this Department within the prescribed deadline, will be considered for further processing.

In addition, we would like to inform you that the officials already trained under the JICA programme will not be qualified for another JICA training programme within two (02) years of such training.

All nominations will be forwarded to the Government of Japan for final selection. Once selected, candidates are expected to honor their acceptance and refrain from withdrawing their candidature except under exceptional and unavoidable circumstances. We wish to emphasize that this training opportunity is extended for the benefit of the country, and withdrawals after selection not only tarnish Sri Lanka's image but also result in the loss of valuable training slots allocated to the nation. Moreover, such actions deprive other deserving candidates of the opportunity. In order to avoid such inconveniences, we kindly request both the nominees and the respective Ministries/organizations to ensure that applications are submitted with a firm commitment to participate.

To ensure the most effective representation of Sri Lanka at this programme, it is recommended that nominations be made with due consideration to the nominees' subject matter expertise, continuity in the relevant portfolio, and capacity to contribute substantively to the programme agenda. Selected participants are expected to represent Sri Lanka's national interests in a professional and consistent manner.

We highly appreciate your kind cooperation in identifying and nominating the most suitable and deserving candidates for this invaluable opportunity extended by the Japan International Cooperation Agency (JICA) to the Government of Sri Lanka. We look forward to receiving a strong list of nominations.



Upendra Wijerathna
Director (Actg.)
for Director General

Copies:

1. Chairman, National Hydrographic Office
2. Chairman, National Aquatic Resources Research and Development Agency
3. Chairman, Sri Lanka Ports Authority
4. Director General, Sri Lanka Coast Guard

Enclosure: General Information Booklet